

Employment Program

1. Select the most convenient day for you to attend training:
 - Monday
 - Tuesday
 - Wednesday
 - Thursday
 - Friday
 - Saturday

2. Select the most convenient time for you to attend training:
 - 9:00am-11:00am
 - 10:00am-12:00pm
 - 6:00pm-8:00pm (Week day only)

3. How frequently would you be willing to attend training?
 - Monthly (12 times per year)
 - Bi-Monthly (6 times per year)
 - Quarterly (4 times per year)

4. Which training method(s) do you prefer? *Select all the apply*
 - Classroom
 - Internet/Web Based
 - Video

5. What topics listed below would you be interested in? *Select all that apply*
 - Resume writing
 - Do's & Don'ts
 - Microsoft Word training
 - Creating a cover letter
 - (Professional Etiquette)
 - Microsoft Excel training
 - Interview skills
 - Addressing workplace conflict
 - Microsoft PowerPoint training
 - Stress management
 - Diversity in the workplace
 - Effectively searching and applying for job
 - Other: _____

6. Would you be willing to pay a small fee to attend computer training & skill development classes?
 - Yes
 - No

If yes, please select the amount you would be willing to pay per event.

- \$5
- \$10
- \$15
- \$20
- Other: \$___