Employment Program

1. Select the most convenient day for you to attend training:
	* Monday
	* Tuesday
	* Wednesday
	* Thursday
	* Friday
	* Saturday
2. Select the most convenient time for you to attend training:
	* 9:00am-11:00am
	* 10:00am-12:00pm
	* 6:00pm-8:00pm (Week day only)
3. How frequently would you be willing to attend training?
	* Monthly (12 times per year)
	* Bi-Monthly (6 times per year)
	* Quarterly (4 times per year)
4. Which training method(s) do you prefer? *Select all the apply*
	* Classroom
	* Video
	* Internet/Web Based
5. What topics listed below would you be interested in? *Select all that apply*
	* Resume writing
	* Creating a cover letter
	* Interview skills
	* Do’s & Don’ts (Professional Etiquette)
	* Addressing workplace conflict
	* Stress management
	* Microsoft Word training
	* Microsoft Excel training
	* Microsoft PowerPoint training
	* Diversity in the workplace
	* Effectively searching and applying for job
	* Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
6. Would you be willing to pay a small fee to attend computer training & skill development classes?
	* Yes
	* No

*If yes, please select the amount you would be willing to pay per event.*

Ο $5 Ο $10 Ο $15 Ο $20 Ο Other: $\_\_\_